



Republic of the Philippines
BATANGAS STATE UNIVERSITY

The National Engineering University

Rizal Avenue Ext., Batangas City, Batangas, Philippines 4200

Tel Nos.: (+63 43) 980-0385 loc. 1122

E-mail Address: secretary@g.batstate-u.edu.ph | Website Address: http://www.batstate-u.edu.ph

EXCERPT FROM THE MINUTES OF THE SEVENTY THIRD (73RD) REGULAR MEETING OF THE BATANGAS STATE UNIVERSITY BOARD OF REGENTS HELD AT THE EXECUTIVE CONFERENCE ROOM, COMMISSION ON HIGHER EDUCATION, C.P. GARCIA AVENUE, UP DILIMAN, QUEZON CITY ON 23 AUGUST 2022

PRESENT:

- | | | |
|--|---|------------------|
| Dr. MARITA R. CANAPI
CHED Commissioner | - | Chairperson |
| Dr. TIRSO A. RONQUILLO
University President | - | Co-Chairperson |
| Cong. MARIO VITTORIO A. MARIÑO
Representative of Cong. MARK O. GO | - | Member |
| Mr. JOHN BRYAN D. DIAMANTE
Representative of Sen. FRANCIS "CHIZ" G. ESCUDERO | - | Member |
| Dir. LUIS G. BANUA
Director, NEDA – Region IV-A
Representative of Dr. ARSENIOM M. BALISACAN | - | Member |
| Dir. EMELITA P. BAGSIT
Director, DOST – Region IV-A
Representative of Dr. RENATO U. SOLIDUM, Jr. | - | Member |
| Engr. LADISLAO L. ANDAL
Private Sector Representative | - | Member |
| Engr. AMANDO A. PLATA
Alumni Regent | - | Member |
| Dr. KRISTOFFER CONRAD M. TEJADA
Faculty Regent | - | Member |
| Prof. ENRICO M. DALANGIN
Board and University Secretary | - | Head Secretariat |

OTHERS PRESENT:

- | | | |
|------------------------------|---|---|
| Dr. FREDDIE BULAUAN | - | OIC-Director, CHED Regional Office IV-A |
| Ms. MARICEL B. BERDAN | - | Staff, Office of Comm. Canapi |
| Atty. LUZVIMINDA C. ROSALES | - | Vice President for Administration and Finance |
| Assoc. Prof. MYRNA A. COLIAT | - | Director, NBC 461 Zonal Center |
| Ms. SHAIRA MAE J. DE JOYA | - | Technical Staff |
| Ms. APRIL B. FLORENDO | - | Technical Staff |

Res. No. 73, S. 2022

Resolution Approving the Revised Batangas State University Admission Policy

WHEREAS, as the National Engineering University, Batangas State University is poised to provide a leadership role in shaping a new vision for engineering education in the country;

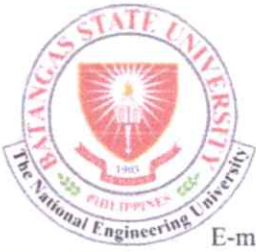
WHEREAS, to maintain its commitment in providing quality, excellent, relevant and responsive education, the University provides testing and admission services aimed to assess the applicants' aptitude and ensure college success in preparation to a globally competitive workforce;

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Secretary of the University and of the Board of Regents

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WHEREAS, the proposed policy applies to all applicants for admission to undergraduate academic programs offered by BatStateU in all its campuses, colleges, and department;

WHEREAS, the major revisions made in the University's Admission Policy includes the revision of the general requirements that should be submitted by the applicants, inclusion of the Pre Baccalaureate Maritime program as accepted strand in all programs requiring STEM strand as well as the inclusion of the Affirmative Action Program;

WHEREAS, the matter was presented before the members of the Academic Committee of the University and after thorough discussion and deliberation, it was endorsed for approval of the Board of Regents through Academic Council resolution No. 0708-03, s. 2022;

WHEREAS, the same was presented to the Board of Regents for deliberation and approval during its regular meeting on 23 August 2022;

NOW, THEREFORE:

BE IT RESOLVED, AS IT IS HEREBY RESOLVED that the Board of Regents after thorough discussion and deliberation approved the Revised Batangas State University Admission Policy.

Attached and made as an integral part of this resolution is the revised admission policy.

APPROVED.

Certified Correct:

ENRICO M. DALANGIN

Secretary

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REVISED BATANGAS STATE UNIVERSITY ADMISSION POLICY

I. RATIONALE

As the National Engineering University, Batangas State University is poised to provide a leadership role in shaping a new vision for engineering education in the country. Fortifying its service motto: “Leading Innovations, Transforming Lives, Building the Nation”, it will further strengthen its already robust degree programs for engineering and other wide range degree programs offered by the University.

To maintain its commitment in providing quality, excellent, relevant and responsive education, the University provides testing and admission services aimed to assess the applicants’ aptitude and ensure college success in preparation to a globally competitive workforce.

This policy is also designed to support and promote the university’s vision and mission of academic excellence.

II. SCOPE

Section 1. This policy applies to all applicants for admission to undergraduate academic programs offered by BatStateU in all its campuses, colleges, and department.

III. DEFINITION OF TERMS

Section 2. The following terms are defined, as follow:

- a. **Academic Strands** refer to STEM (Science, Technology, Engineering, and Mathematics); ABM (Accountancy, Business, and Management); HUMSS (Humanities and Social Sciences); GAS (General Academic Strand), PBM (Pre-Baccalaureate Maritime); TVL (Technical Vocational Livelihood)
- b. **Admission** refers to the process through which students enter pre-elementary, elementary, junior high, college, graduate program and law.
- c. **Admission Test** refers to a comprehensive, multidimensional battery test which is used as an aid for selection & classification.
- d. **Affirmative Action** refers to admission of indigents applicants, ALS graduates, students with special needs, PWD, those belonging to the indigenous people/communities and Iskolar ng Bayan to programs in the university.
- e. **ALS graduates** are students who completed the Alternative Learning System in accordance with rules promulgated by the Department of Education.
- f. **Final Grade** is a mark or grade based on the weighted raw score of the learners’ summative assessment as indicated in the K to 12 Basic Education Program which uses a standards- and competency-based grading system in Grade 10 and 11.
- g. **Indigent applicants** are student applicants from low-income families with a yearly income of P400,000 or less.
- h. **Indigenous people** are communities or groups declared or recognized as such the Indigenous Peoples’ Rights Act (RA 8371).

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IV. ELIGIBILITY REQUIREMENT FOR THE ADMISSION OF INCOMING FIRST YEAR COLLEGE STUDENT

Section 3. Applicants for admission to programs of the University shall be required to take the Batangas State University College Admission Test (BatStateUCAT).

A. GENERAL REQUIREMENTS FOR BATSTATEUCAT

Section 4. Applicants must have completed high school in a recognized school, or must be enrolled in Senior High School, if not yet completed.

Section 5. Applicants must submit the following:

- a. E - copy of Filled -out Application Form
- b. E- copy of one (1) recent 2"x2" ID picture with white or plain background
- c. Certified e- copy of final grades in Grades 10, and 11 in Math, English and Science
 - c1. Grades Form 1 (for Regular Admission) / Grades Form 2 (for ALS)
 - c2. Junior High School and Senior High School Form 137
 - c3. Certification of completion of SHS and respective strand or enrolment therein, if not completed

Section 6. The original hard copy of requirements will be submitted upon request of the Testing and Admission Office, the University Registrar, and/or College.

B. ADDITIONAL PROGRAM-SPECIFIC REQUIREMENTS FOR ADMISSION

Section 7. In addition to the general requirements, applicants must satisfy program specific requirements, as follows:

a. Engineering Programs, BS Chemistry, BS Computer Science, BS Biology, and BS Mathematics

1. Completion of STEM/ Pre Baccalaureate Maritime strand program in Senior High School, or enrolment in the same program, if not yet completed.
2. Submission of certified copies of final grades from Grade 10 and Grade 11, with marks of at least 80% in Mathematics, Science and English subjects.

b. BS Architecture and BS Interior Design

1. Completion of STEM / Pre Baccalaureate Maritime strand / Arts and Design track program in Senior High School, or enrolment in the same program, if not yet completed.
2. Submission of certified copies of final grades from Grade 10 and Grade 11, with marks of at least 80% in Mathematics, Science and English subjects.

c. Education Programs and BS Criminology

1. Completion of any track or strand in any Education and Criminology programs, except BSED Math and BSED Science which require STEM strand/ Pre Baccalaureate Maritime

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in senior high school or enrolment in the same program, if not yet completed

2. Submission of certified copies of final grades from Grade 10 and Grade 11, with marks of at least 80% in Mathematics, Science and English subjects.

d. BS Accountancy

1. Completion of ABM strand program in Senior High School, or enrolment in the same program, if not yet completed.
2. Submission of certified copies of final grades from Grade 10 and Grade 11, with marks of at least 80% in Mathematics, Science and English subjects.

e. BS Customs Administration

1. Completion of ABM/GAS strand program in Senior High School, or enrolment in the same program, if not yet completed.
2. Submission of certified copies of final grades from Grade 10 and Grade 11, with marks of at least 80% in Mathematics, Science and English subjects.

f. BS Psychology

1. Completion of STEM/ Pre Baccalaureate Maritime /HUMSS/GAS strand program in Senior High School, or enrolment in the same program, if not yet completed.
2. Submission of certified copies of final grades from Grade 10 and Grade 11, with marks of at least 80% in Mathematics, Science and English subjects.

g. BS Nursing and BS Nutrition and Dietetics

1. Completion of STEM/ Pre Baccalaureate Maritime / GAS strand program in Senior High School, or enrolment in the same program, if not yet completed.
2. Submission of certified copies of final grades from Grade 10 and Grade 11, with marks of at least 80% in Mathematics, Science and English subjects.
3. Passed rating on screening/interview by the College.

h. BS Tourism Management

1. Completion of ABM strand/TVL track Major in Home Economics program in Senior High School, or enrolment in the same program, if not yet completed.
2. Passed rating on screening/interview to be conducted by the College.

i. BS Agriculture, BS Forestry, BS Fisheries and Aquatic Sciences

1. Completion of any track or strand in senior high school or enrolment in the same program, if not yet completed.

j. Bachelor of Fine Arts and Design Major in Visual Communication

1. Completion of STEM / Pre Baccalaureate Maritime strand/Arts and Design track in Senior High School, or enrolment in the same program, if not yet completed.

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k. BS Information Technology

1. Completion of STEM / Pre Baccalaureate Maritime strand / TVL track Major in Information and Communication Technology strand program in Senior High School, or enrolment in the same program, if not yet completed.

l. Technology Programs

1. Completion of STEM/ Pre Baccalaureate Maritime /GAS strand/TVL track in Senior High School, or enrolment in the same program, if not yet completed.

m. BS Business Administration, Entrepreneurship and Management Accounting

1. Completion of ABM strand program in Senior High School, or enrolment in the same program, if not yet completed.

n. B Public Administration

1. Completion of ABM/ HUMSS strand program in Senior High School, or enrolment in the same program, if not yet completed.

o. BS Hospitality Management

1. Completion of ABM strand/TVL track Major in Home Economics program in Senior High School, or enrolment in the same program, if not yet completed.

p. BA Communication and BA English Language Studies

1. Completion of GAS/HUMSS strand in Senior High School, or enrolment in the same program, if not yet completed.

q. BS Development Communication

1. Completion of GAS/HUMSS/ABM strand in Senior High School, or enrolment in the same program, if not yet completed.

r. Foreign students

1. Online interview with the Director for External Affairs, to be scheduled accordingly, with the interview guide and rubric
2. Academic Essay, to be assessed by the Dean and Program Chairperson of the College concerned, using a rubric

BATSTATEUCAT APPLICATION PROCEDURE

Section 8. Applicants shall observe the following procedure:

- a. Fill out the BatStateU College Application form at the (<https://dione.batstate-u.edu.ph/tao/#/application>).
- b. Upload the scanned copy of Certification of Grades of applicant for the following subjects for each grade level.



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- i. Grade 10- Mathematics, Science, English
- ii. Grade 11, 1st semester (non-STEM) – General Mathematics, Earth Science and Oral Communication
- iii. Grade 11, 2nd semester (non-STEM) - Statistics and Probability, Physical Science and Reading & Writing
- iv. Grade 11, 1st semester (STEM) – Pre-Calculus, Earth Science, Oral Communication
- v. Grade 11, 2nd semester (STEM) – Basic Calculus, General Chemistry I, Oral Communication
- vi. In case of unavailability of the aforementioned priority subjects, the following alternative subjects may be considered:

STEM Strand:

- **English:**
 1. English for Academic Purposes
- **Mathematics:**
 1. General Mathematics
 2. Statistics and Probability
- **Science:**
 1. General Chemistry II
 2. General Physics I
 3. General Biology I
 4. Disaster Readiness & Risk Reduction

Non-STEM Strand:

- **English:**
 1. English for Academic Purposes
- **Mathematics:**
 1. Business Mathematics (for ABM strand)
- **Science:**
 1. Disaster Readiness & Risk Reduction

The Certification must be signed and certified correct by the Principal/ School Registrar, or equivalent school officer.

- c. Wait for the confirmation from Testing and Admission Office (TAO); visit frequently the application tracker: (<https://dione.batstate-u.edu.ph/tao/#/application>).
- d. Once the application is approved, Examination Permit will be issued.
- e. Take the BATSTATEUCAT.
- f. Wait for the release of the BatStateU College Admission test result; scheduled date of release shall be given by TAO.
- g. For qualifiers, a Notice of Admission will be posted in the BatStateUCAT link: <https://dione.batstate-u.edu.ph/tao/#/batstateucat/>.
- h. Wait for the enrollment schedule.

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D. EVALUATION OF APPLICATIONS AND CRITERIA FOR ADMISSION PRIORITY

Section 9. Applicants shall be evaluated and ranked in accordance with the BatStateUCAT score (60%) and (40%) of the average in Math, Science and English for two years preceding graduation. Applicants are admitted to programs applied for based on rank subject to quota set or slots allotted per program by the University.

Section 10. Applicants shall be given three program choices they are interested in. If an applicant is not successful for his/ her first choice, the process continues in order of priority of the remaining choices. Applicants who have not been selected for any of their chosen programs will be considered to programs with available slots.

Section 11. Applicants shall seek admission to the Campus nearest his/ her place of residence where program applied for is offered. The University shall allow admitted students for accommodation in any other campus when programs are not available therein, as practicable.

Section 12. Applicants from different strand/ track may be admitted to program applied for, after the admission of the qualified applicants with aligned track / strand, based on rank subject to available slots allotted per program by the University.

Section 13. Applicants from BatStateU Integrated School (IS) and Laboratory School (LS) shall be exempted in taking the BatStateUCAT and shall be automatically admitted to the STEM program of choice based on rank on their Final Grades in Math, Science and English. Applicants who do not meet the grade requirements will be reconsidered to non-board STEM programs.

E. AFFIRMATIVE ACTION PROGRAM (AAP)

Section 14. Iskolar ng Bayan Act (RA 10648), Act that provides automatic admission for Filipino public high school graduate in the Top Ten graduating class as provided by the Iskolar Ng Bayan Law of 2014. The law also requires the completion of other admission requirements of the University.

Section 15. Indigent applicants, ALS graduates, students with special needs (SSN), persons with disabilities (PWD), Iskolar ng Bayan and those belonging to the indigenous people/cultural communities shall be admitted to programs. The University shall allot 5 percent of the total slots or enrolments in programs to accommodate admissions of these applicants. The total number of slots for AAP may be increased based on the average recorded number of qualified AAP applicants and average total population of students in the university in last four academic years, and capacity of programs at the start of the current academic year. Potential for success in the program of each applicant shall be evaluated.

Section 16. Requirements for Admission under AAP. Applicants under AAP must submit the requirements, as follow:

a. Indigent students

a.1. Certification of indigency from their respective barangay of parent or guardian, if available

a.2. Certificate of Tax Exemption from BIR

b. ALS graduates

b.1. Certification of completion of ALS program, or enrolment therein, if not completed

c. Indigenous people

c.1. Certificate of Tribe Membership, or any equivalent certification as belonging to indigenous people/indigenous cultural community



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d. PWD

d.1. PWD Identification card

e. Iskolar ng Bayan

e.1 Certification from the public high school, duly signed by the school principal, of the rank of the applicant in the Top Ten of the graduating (Grade 12) class.

Section 17. Procedures for Indigent Applicants under Programmed Admission shall be the same with other applicants.

F. NON- DISCRIMINATION POLICY

Section 18. The University provides access and does not discriminate qualified applicants regardless of race, religion, sexual orientation, gender identity, gender expression, disability or national origin or any other category protected by applicable law in the admission policies. This also applies to all rights and privileges, programs, and activities generally accorded or made available to students of the University.

G. CONDUCT OF BATSTATEUCAT

Section 19. BatStateUCAT shall be conducted as part of the ranking process as the University has had to limit slots for college admission to each campus and to its various degree programs.

H. INTEGRITY OF APPLICATION

Section 20. The applicant guarantees the completeness and accuracy of information disclosed or contained in documents submitted. Misrepresentation, falsification, and any form of dishonesty committed in relation to application for admission shall be sufficient ground for disqualification from admission to BatStateU.

V. IMPLEMENTATION, MONITORING AND EVALUATION

Section 21. The Office of the Vice President for Academic Affairs, Constituent Campuses, Colleges, and Testing and Admission Office shall implement, monitor and gather feedback on the implementation of these guidelines.

VI. EFFECTIVITY

Section 22. This policy and guidelines contained therein shall take effect immediately upon approval. Any provision hereof that may be in conflict with any existing laws, rules or regulations promulgated by higher authorities shall be deemed inoperative.

Secretary of the University and of the Board of Regents

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