



Republic of the Philippines
BATANGAS STATE UNIVERSITY

Batangas City

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Office of the University President

Memorandum Order No. **165-b**
Series of 2020



TO : ALL CONCERNED

THRU : VICE PRESIDENTS AND EXECUTIVE DIRECTORS

SUBJECT : UNIVERSITY'S SECURITY PLAN AND COMPLIANCE WITH EXISTING LABOR LAWS, RULES, AND REGULATIONS RELATED TO THE OUTSOURCING OF SECURITY SERVICES

DATE : 23 JANUARY 2020

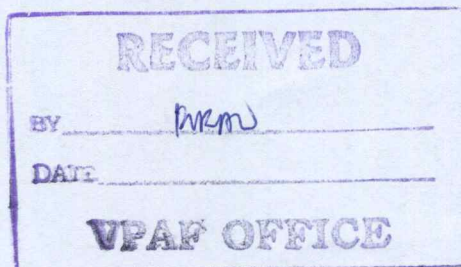
In view of the anticipated expiration of the Contract of Security Services with RCC Security Agency, all concerned is hereby directed to finalize the Security Plan for Batangas State University for Fiscal Years (FYs) 2020-2022.

Considering that security services will be outsourced pursuant to the provisions of Republic Act (RA) 9184 and its Implementing Rules and Regulations (IRR), the end-user of the project must assure that in the technical specifications/requirements/terms of reference, all mandatory benefits are included. These include, but are not limited to, social security and other benefits mandated by law, in addition to the direct compensation as payment for the services of security personnel. Further, the Bids and Awards Committee (BAC) must ensure that eligible bidders included said items in their bids/proposals to protect the rights and welfare of outsourced security personnel.

For strict compliance.

Dr. TIRSO A. RONQUILLO
University President

cc: Office of the University and Board Secretary *florinda*
Records Management Office
Bids and Awards Committee



Received by:
Jamine - VPEA
APOLLO - VPROG
VPAA- *[Signature]*



Bids and Awards Committee

SUPPLEMENTAL BID BULLETIN NO. 2

Name of Project: **Procurement of Security Services in Batangas State University**
 Project No.: **2023-184**
 Approved Budget for the Contract (ABC): **PhP 48,329,752.54**

This Supplemental Bid Bulletin No. 2 dated October 2, 2023 is issued to: *(1) amend Item K and L of the Amended Checklist of Requirements; (2) provide the template of Budget Estimate for the Project Security Services; (3) provide the Summary of Number of Security Guards per Campus; and (4) provide Checklist of Requirements for Equipment* of the above mentioned project. This shall form part of the Bidding Documents.

(1) Amended Checklist of Technical and Financial Documents	
Original	Amendment/s
<p>(k) Training Center Certificate accredited by SAGSD-PNP and TESDA or a duly notarized agreement between the bidder and the accredited training center concerned;</p>	<p>(k) Training Center Certificate from SAGSD-PNP and TESDA pursuant to Section 6 of the Implementing Rules of Republic (IRR) Act No. 5487 (i.e. x x x Private Security Training Centers – Private Security Training Systems whose primary purpose is to provide private security training and training services, may be qualified to offer and conduct Private Security Training Programs in all categories provided that, it has secured Regular Accreditation from the SAGSD upon compliance and conformity with the latter’s application and approval requirements, and prior TESDA registration/accreditation) OR a duly notarized agreement between the bidder and the accredited training center concerned;</p>
<p>(l) Duly notarized certification that the company has been in existence with permanent office for the last three (3) years in the Area or within the region of the area;</p>	<p>(l) <i>Proof of existence of the Security Agency's office in the area or within the region of the area OR a statement of undertaking in a form of affidavit that the Security Agency will establish an office in the area or within the region of the area once the contract is awarded to them.</i></p>



Bids and Awards Committee

**(2) Template for Computation of Budget Estimate for the Project Security Services
(BASED ON WAGE ORDER No. RB IVA-20)**

Particulars	6 – 2 pm		2 pm to 10 pm		10 pm to 6 am		6 am to 6 pm		6pm to 6 am	
	8 hours		8 hours		8		12 hours		12 hours	
	NO OT PAY		NO OT PAY		NO OT PAY		With 4 hours		With 4 hours OT	
							No NDP		With NDP	
Daily Wage Rate	479			479.00		479.00		479.00		479.00
Average Pay Per Month	479	394.4	12							
Overtime Pay	479	8	1.25							
Night Differential Pay	479	8	0.1							
Overtime Pay with Night Shift Pay	479	8	1.375							
13th Month Pay	479	365	12							
5 Days Service Incentive Pay	479	5	12							
Uniform Allowance		100								
Retirement Pay	479	22.5	12							
TOTAL AMOUNT DIRECTLY TO GUARD										
AMOUNT TO GOVERNMENT IN FAVOR OF GUARD										
SSS										
PAG-IBIG										
State Insurance Fund										
PhilHealth										
TOTAL AMOUNT IN FAVOR OF GUARD										
TOTAL AMOUNT TO GUARD AND GOVERNMENT										
No. of Guards										
Amount Per Month										
Amount for 12 Months										
SUB-TOTAL										
Administrative Overhead & Margin (AGENCY FEE):										
Value Added Tax (12% of AGENCY FEE):										
Bid for the Contract										

Check the DWR per Municipality/City.

(3) Summary of Security Guards per Campus

Campuses	6am to 2pm (8 hours) (No Overtime pay)	2pm to 10pm (8 hours) (No Overtime pay) (No Night Differential Pay)	10pm to 6 pm (8 hours) (No Overtime pay) (With Night Differential Pay)	6am to 6pm 12 hours (With 4 hours Overtime Pay) (No Night Differential Pay)	6pm to 6 am 12 hours (With 4 hours Overtime pay) (With Night Differential Pay)	Subtotal
Pablo Borbon	14	12	9	9	2	46
Lemery	2	2	2	0	0	6
Rosario	2	2	2	0	0	6
San Juan	2	2	2	0	0	6
Alangilan	8	8	7	5	1	29
Lobo	3	3	3	0	0	9
Balayan	3	3	2	0	0	8
Mabini	2	2	2	0	0	6
Lipa	3	3	2	1	1	10
Nasugbu	6	4	3	1	1	15
Malvar	4	3	3	1	1	12
					TOTAL	153




Bids and Awards Committee

(4) Checklist of Requirements for Equipment

Items/Equipment	Requirement/s		
	Sample Pictures	Total Number of Firearms / Communications Equipment / Vehicles / Security Equipment that the Security Agency can provide	Proof of Ownership/ Certification/ License/ Registration
1. Base Radio	✓	✓	✓
2. Hand Held Radio	✓	✓	✓
3. Hand Gun	✓	✓	✓
4. Four Wheel Vehicle	✓		✓
5. Motorcycle	✓		✓
6. Megaphone	✓	✓	
7. Metal Detector	✓	✓	
8. Under Vehicle Search Mirror	✓	✓	
9. Thermal Scanner	✓	✓	
10. Biometrics	✓	✓	
11. Tactical Flashlight	✓	✓	

For inquiries regarding this bulletin, please contact:

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Atty. NOEL ALBERTO S. OMANDAP
 BAC Chairperson

