



# BATANGAS STATE UNIVERSITY'S (BATSTATEU'S) POLICY GUIDELINES FOR SUSTAINABLE DEVELOPMENT



infrastructure and services categorized as CSE and non-CSE shall be evaluated based on the specification set in the Green Public Procurement technical specifications for priority product groups. The evidence indicated in the Green Public Procurement are required to be provided and the means of verification as recommended in the Green Public Procurement may be considered to provide necessary evidence.

*1.6.8. Green Procurement Awareness.* The University shall provide an awareness seminar annually for the purpose of providing awareness to end users and suppliers and orientation and before the start of the procurement process. This shall be available to the university website and is disseminated to all concerned.

**1.7. Minimization of the Use of Plastic and Disposable Items.** In all activities of the University, including those under 1.6 herein, and insofar as practicable, the following policy guidelines are hereby adopted in relation to the subject matter:

1.7.1. The use, sale, and entry of “unnecessary single-use plastics” specified in NSWMC Res. No, 1363s.2020 are prohibited in all activities in all campuses of the University. This includes plastic cups (lower than 0.2 mm in thickness), plastic drinking straws, plastic coffee stirrers, plastic spoons, plastic forks, plastic knives, plastic labo, and thin-filmed sando bags (lower than 15 microns).

1.7.2. The use, sale, and entry of single-use plastic water bottles is also prohibited. Water dispensers and drinking fountains shall be provided for faculty, employees, and students. Individuals shall bring tumblers/mugs for water refilling.

1.7.3. The use of reusable microwavable plastic containers is allowed, provided that the recommended number of use is maximized and will not be disposed inside the campus premises.

1.7.4. The use of laminated paper products as food containers, paper cups, and paper plates is strictly discouraged. Stores and canteen concessionaires shall implement a bring your own container policy. Products shall be brought inside the University unpacked and sold only to buyers who have their own containers.

1.7.5. The use, sale and entry of any products in sachet packaging are discouraged when alternative packaging such as bottles are available for the same product.

1.7.6. The use of non-refillable whiteboard and permanent markers is strongly discouraged.

**1.8 Solid Waste Management.** This policy and guidelines shall cover the generation, collection, handling, storage, transport, treatment and disposal of solid and hazardous wastes, tracking and other general wastes and the management of the wastewater generated in the university.

### **1.8.1 Solid Waste**

#### *1.8.1.1 Generation*

- a) Items to be purchased by the University shall be environmentally- acceptable, durable and cost effective so as to minimize waste generation.
- b) Procurement of items for the University's Operation shall be in bulk order to avoid excessive packaging materials to be disposed of.
- c) Packaging products to be used, foods to be sold shall be of recyclable and/or reusable type.
- d) The waste shall be segregated from the source of generation
- e) Waste generated shall be recorded and updated as basis in compliance with Ecological Solid Waste Management Act of 2000
- f) Food waste shall not be accessible to stray animals and pests. Moreover, it is prohibited to feed the stray animals with any type of food or waste.
- g) Students, faculty members, staff and university personnel must be familiar with the importance of segregation and waste reduction through various information and education activities to include online infographics, webinars/seminars, workshops and other Information Education Campaign approaches.

#### *1.8.1.2 Collection*

- a) A four bin – system shall be located strategically on university grounds and buildings. Green for Biodegradable Wastes, Blue for Recyclable Wastes, Black for Residual Wastes and Yellow for Infectious Wastes. Each trash bin



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**Office of the University President**

Memorandum Order No. **374**  
Series of 2023

TO : **ALL CONCERNED**

THRU : **VICE PRESIDENTS AND CHANCELLORS**

SUBJECT : **MINIMIZATION OF SINGLE-USE PLASTIC IN THE UNIVERSITY PREMISES**

DATE : **27 MARCH 2023**

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Pursuant to Republic Act 9003 or the Ecological Solid Waste Management Act 9003, the National Solid Waste Management Commission Resolution No. 1363 Series of 2020, the Batangas State University Sustainability Plan, Sustainability Policy, and the BatStateU Policy Guidelines for Sustainable Development, the University hereby discourages the use of single use plastic such as sando bags, plastic straw and stirrers, disposable plastic food containers, plastic labo bags, plastic drinking cups, cutlery such as plastic spoon and fork, plastic food wrappers and plastic bottles for water and beverages.

Further, we strongly encourage the University community, especially students, to bring their own reusable tumbler and cutlery set when purchasing food and drinks inside the campus.

Curbing single-use plastic in the University requires strong advocacy, substantial support, and proactive collaboration from all levels of BatStateU stakeholders, including administrators, teaching and non-teaching staff, students, parents, concessionaires, suppliers, and others.

For compliance and widest dissemination.

  
**Dr. TIRSO A. RONQUILLO**  
University President

cc: *Office of the University and Board Secretary  
Records Management Office, Central Administration and Constituent Campuses  
Center for Sustainable Development*



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**Office of the University President**

Memorandum Order No. **323**

Series of 2023

**TO : ALL CONCERNED**

**THRU : VICE PRESIDENTS AND CHANCELLORS**

**SUBJECT : POSTING OF ANNOUNCEMENTS / GREETINGS**

**DATE : 23 JANUARY 2023**

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Pursuant to BOR Resolution No. 136, S. 2022 approving the University Policy Guidelines on the Attainment of Sustainable Development Goals, the use of tarpaulins and other non biodegradable materials as means of information dissemination, announcements or greetings, is prohibited, except in cases warranted by existing laws, and government rules and regulations.

To maintain cleanliness in the University, postings using biodegradable materials must be installed only on the designated bulletin boards upon securing permit from the Office of the Chancellor using the attached form.

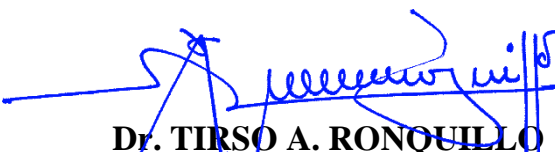
Request for postings through electronic view boards must be endorsed by the Office Head through the Vice Chancellor concerned to the Office of the Chancellor for approval.

The use of LED boards is limited to University / Campus wide announcements and greetings, subject to the approval of the Office of the undersigned for Central and Pablo Borbon Campus or Office of the Chancellor for other constituent campuses.

Further, request for postings through the University social media must be endorsed properly by the Office Head concerned through the Office of the Chancellor for constituent campuses / Vice President for Central Administration, to the Office of the undersigned for approval.

The Chancellors and Sustainability Development Officer are hereby directed to monitor and ensure the efficient implementation of this Memorandum.

For compliance.

  
**Dr. TIRSO A. RONQUILLO**  
University President

cc: *Office of the University and Board Secretary*  
*Records Management Office, Central Administration and Constituent Campuses*  
*Center for Sustainable Development*



Reference No.: BatStateU-FO-CSD-01

Effectivity Date: January 23, 2023

Revision No. 00

**REQUEST FOR POSTING OF ANNOUNCEMENTS / GREETINGS**

College / Office:

Purpose:

Means of Posting:

- Bulletin Board
- View Board
- LED Board
- Social Media

Indicate Specific Location / Media Site: \_\_\_\_\_

Brief Content and Layout:

Posting Period:  
*(Maximum 30 days)*

Requested by:

**NAME OF HEAD OF OFFICE/UNIT**  
Position/Designation

Date Signed:

Recommending Approval:

**NAME**  
Vice President Concerned /  
Chancellor Concerned /  
Vice Chancellor Concerned /  
Campus Director Concerned /

Date Signed:

Approved by:

**NAME**  
University President /  
Chancellor

Date Signed:

Remarks:

*Note: It is understood that the posting shall be removed after the approved duration.*

Tracking Number: \_\_\_\_\_





**Propelling Transformations and Accelerating Reforms for National Development**

Office of the Chancellor

Memorandum Order No. 313  
 Series of 2023

TO : ALL CONCERNED  
 SUBJECT : ZERO-WASTE PABLO BORBON  
 DATE : OCTOBER 18, 2023

In fidelity to the university's adherence to the Sustainable Development Goals (SDG's), you are hereby advised to observe the guidelines on Zero-waste Pablo Borbon, a project of Sustainable Development Office of the campus, starting October 27, 2023.

The guidelines are part of a series of initiatives being taken by the university to reduce the generation of non-biodegradable waste in the campus.

Attached are the pertinent details of the guidelines, for your reference.

For strict compliance.

*Handwritten notes and signatures:*

- waffle Time / Buko 10-27-23
- Madre Union 10-27-23
- EMC Binahay & delos 10-27-23
- Manzanita
- M & R Eatery 10-27-23
- WATER SIAMAI 10-27-23
- little tokyo takoyaki 10-27-23
- jean Vasi - TJ 10-27-23
- Zesty hamon - 10-27-23
- begin Juice Bar 10-27-23
- Weld's Asi Bakery 10-27-23
- Foodprintz
- AIDA ENDAYA 10-27-23
- ANA DIMAANO 10-27-23
- PLATWHITE COFFEESHOP 10/27/23
- Oct 27, 2023
- JeB candy Snack Bar
- Almag

**Dr. EXPEDITO V. ACORDA**  
 Chancellor





Office of the Chancellor

### Zero Waste Pablo Borbon

The "Zero Waste Pablo Borbon" initiative seeks to eliminate the use of disposables within our university premises, marking a decisive shift towards sustainability. By taking this step, we aim to significantly reduce the generation of non-biodegradable waste. This transition to reusable or biodegradable alternatives underscores our commitment to mitigating the environmental impact of single-use plastics and related materials. This process empowers individuals to be more mindful of their waste generation and encourages them to adopt sustainable practices in their daily lives.

Every Friday:

1. All Stakeholders in the campus are encouraged to use their own tumbler and lunchbox/bento box in purchasing takeout food in the university canteen. Disposable utensils and containers are prohibited.
2. All Stakeholders should bring their own reusable bags. Sellers are prohibited to use brown bags or other one-time use packaging.
3. Food delivery and take-out food items with disposable utensils and packaging are also prohibited in the campus.

Everyday:

1. In conducting student activities, only reusable stage designs are allowed. One-time use decorations are also prohibited.
2. Tarpaulins, balloons, and other non-biodegradable items are not allowed, except in cases provided in OUP Memo No. 323 s.2023.

We believe that this temporary inconvenience is a small price to pay for the long-term benefits it offers in terms of reduced environmental impact.

In the upcoming implementation of this initiative on **October 27, 2023**, we earnestly seek the support of each and every individual. Its impact will extend beyond the environment, reaching into the very core of our university. Through active participation, each person will not only contribute to a healthier environment but also find themselves empowered to play a pivotal role in shaping a more sustainable and environmentally-conscious future. Together, we can create a legacy of positive change that will resonate for generations to come.

**Dr. DARYL M. MAGPANTAY**  
Office of the Vice Chancellor for Research, Development,  
and Extension Services-Pablo Borbon

